



PROGRAM APPLICATION & AGREEMENT
215 Church Avenue, Oshkosh, WI 54901
(920) 236-5260 www.OshkoshMedia.org

To submit programs to air on Life TV, please be aware of the following policies:

- 1. Multiple programs can be shared on USB drives, via email or single programs can be shared on DVD.
- 2. Every program must begin with the Life TV local producer disclaimer.
- 3. Submitted programs must have a completed Program Application & Agreement Form attached.
- 4. Programs with incomplete forms will not be played.

For non-series producers:

- 1. Complete this form and the Oshkosh Media staff will assign a minimum of three replays for your program.
- 2. Indicate on your form if you would like to be contacted with your assigned replay times.

For series producers (those with recurring shows in a series):

- 1. Contact Oshkosh Media staff for scheduling a permanent replay time.
- 2. Complete one of these forms once annually when the first program of the year is submitted.
- 3. Your form must be submitted to the Oshkosh Media office with the first program.
- 4. All programs must be submitted 24 hours before first scheduled air time of the week.
- 5. Programs submitted late may not air until the following replay time.

YOUR NAME/ORGANIZATION: _____ TODAY'S DATE: _____

ADDRESS: _____ CITY: _____

PHONE: _____ EMAIL: _____

TITLE OF PROGRAM OR SERIES: _____

EXACT TIME: _____ HOURS _____ MINUTES _____ SECONDS

REPLAY REQUEST TIMES: Please contact me when you have scheduled the replay times [] YES

[] YES, this program contains generally offensive material (see section VI. of the Oshkosh Media Policies & Procedures Manual). A viewer warning disclaimer has been added to the standard Local Resident Producer Disclaimer. I understand the program will be scheduled for replay during a late night slot (midnight-4:00 a.m.). (Please submit any generally offensive programs & program forms to Oshkosh Media staff)

I understand the terms on the reverse of this page. I hereby agree to those conditions for distributing this program on Life TV.

Applicant Name: _____

Applicant Signature: _____

Oshkosh Media Program Agreement

1. The applicant hereby accepts full responsibility for the content of the programming submitted for Life TV. The applicant agrees to indemnify and hold harmless the City of Oshkosh, any video service providers and Oshkosh Media; their affiliates, officers, agents and employees from liability, legal fees and other expenses incurred as a result of distribution of this program or series. (A Life TV Program Application & Agreement for playback of a program or series is valid and binding for each and every installment).
2. The applicant hereby confirms ownership of all necessary rights to present this programming for distribution. As the applicant asserts distribution rights, he/she accepts legal responsibility for obtaining any and all releases necessary to present audio and/or video material on Life TV. Responsibility is also accepted by the applicant for insuring that programming submitted is not obscene, libelous, or otherwise prohibited by law.
3. The applicant agrees to release the City of Oshkosh, Oshkosh Media, video service providers, their affiliates, officers, agents and employees from responsibility for possible damage or loss of program material, property and/or media submitted for distribution.
4. The applicant acknowledges that Oshkosh Media maintains for public inspection a record of all persons applying for use of Life TV and agrees that this application may be used for such a record. The applicant certifies that his/her statements on this application are true and agrees that false or misleading statements made herein are grounds for forfeiture of all rights to use community access production equipment and/or present access programming on Life TV.
5. The applicant has read and is thoroughly familiar with the contents of the Oshkosh Media Policies and Procedures Manual, and agrees to abide to all procedures listed within.